

Credit Recovery Lab Policies & Instructions

Instructions for logging in-

1. website> spring.owotw.com
2. name> last initial + 1st initial + id# example sd123456
3. password> id#

Lesson & Testing Policy-

1. All projects and reports assigned must be completed. **You must write any project, report, essay, or experiment in MS Word, save it for a backup, then copy and paste into the answer box.** This way you have a backup in case the program does not work properly, also, Word will count words, check for grammar errors, and check for spelling errors.
2. Most experiments must be completed. Exceptions are made for experiments that do not have a virtual experiment or you can not perform the experiment with common retail items.
3. Lessons must be passed with an 80.
4. Tests will not be reassigned.
5. All units must be passed with an average of 70.
6. If not passing, the whole unit must be repeated.
7. All courses have a TAKS component that must be completed successfully 1 day per week in order to gain credit for the class.
8. Any student caught cheating will have to restart the subject from the beginning. If caught a 2nd time, the student will be removed from the class.

Grading & Credits-

1. Credits are awarded at the end of the 6 weeks in which the course was completed.
2. Credits will appear on your transcript as a P (pass). This will not affect your GPA negatively or positively.
3. Grades on your report card will be listed under student aide and will be a numerical grade. This grade will be based on attendance, time on task, and behavior.
4. You can earn 10 points per day, 50 points per week. You will get 1 grade per week.
5. An absence = 0 points for the day. These points can be made up after school or by working from home.
6. This grade may be used for Reading Apps & Study Skills credit if needed. See me for details.
7. All courses have a TAKS component that must be completed successfully 1 day per week in order to gain credit for the class.

Home Use Policy-

1. No unit tests can be taken at home. Any unit test taken at home will be considered invalid and must be repeated and all lessons corresponding to the test will have to be repeated as well.
2. Repeated violations will result in loss of privileges at home and school.
3. All documents (syllabi, contracts, formula charts, etc...) for the lab can be found at: classroom.springisd.org/webs/paulbr/
4. Access from home **could be** limited to hours after 5PM until 7AM in the morning on normal school days. This is dependent on student enrollment(maximum capacity). **The instructor will let you know if this restriction needs to be followed.**

General Thoughts-

1. The online courseware is a computer based, self taught curriculum. You are expected to learn the material on your own.
2. The instructor will help you understand the lessons but will not help during tests.
3. If you desire a book for reference, you can check one out from the AP in charge of books (Mr. Colston).
4. Alert your instructor if you have been in a lesson longer than 2 hours. We will evaluate your progress in the lesson and develop a plan for successful completion.